1-2-1 Tuition Booking Form

Please complete in capitals, and return

By post to:

Pedalling for Pleasure
1st Floor
3 The Square
Wimborne
Dorset BH21 1JA

Personal Details:	
First Name	
Surname	
Address	Post Code
Tel. No.(daytime)	
Tel. No.(evening)	
Mobile No.	
E-Mail Address	
Height (needed for bike hire)	
Inside Leg Measurement (needed for bike hire)	

1) **Preferred Date** (subject to availability)

On what day would you like the course to run?

2) **Deposit**

- A 20% non-refundable deposit is required at time of booking
- The full balance must be paid at least four weeks prior to the course start date
- If the course starts less than four weeks from the time of booking then the full amount becomes due for payment
- Please make cheques payable to: **Pedalling for Pleasure**
- Amount Enclosed £_____

3) **Physical Activity**

- Do you have any medical conditions of which we should be aware? **Yes / No** (please circle)
- If yes, please provide details on a separate sheet

NAME (PRINT) _____

SIGNATURE _____

DATE _____/_____/_____

(Your attention is drawn to the Booking Conditions)

Booking Conditions

1. This Contract is between the Customer and the Supplier ("Pedalling for Pleasure"). Where the Contract is made as a consumer transaction the statutory rights of the Customer are not affected by these conditions.
2. All information prepared by the Supplier is given in good faith but the Supplier makes no guarantee as to such information, or any part of it, as provided by third parties and which, despite original verification, has become incorrect or incomplete.
3. Bookings made by telephone must be confirmed in writing within five days, enclosing the deposit/full payment. A completed booking form must accompany all bookings.
4. Payment - a 20% non-refundable deposit is required at time of booking and the full balance must be paid at least four weeks prior to the course date. If the course date is less than four weeks from the booking date then the full amount becomes automatically due.
5. Payment from overseas should be by International Banker's Order drawn in GB Sterling.
6. Should a course be unavailable on the Customer's preferred dates, then the Supplier may, with the agreement of the Customer, either return the moneys paid in respect of the course in question or provide alternative dates. The Supplier will not be liable for any other losses or damages suffered by the Customer as a result of the course being unavailable on the initial date preferred.
7. All payments made by customers are placed in a client's trust account until completion of the course.
8. Cancellations may be made by telephone but must be confirmed in writing within 5 days of cancelling.
9. If a booking is cancelled in writing less than four weeks before the course date, the deposit is forfeited and the balance becomes payable if not already paid.
10. There is no refund for arriving late or leaving the course early.
11. Insurance covering personal accident, cancellation, public liability and loss of personal possessions is strongly recommended.
12. The Supplier reserves the right to make a £20 administration charge for any course or date alteration after the booking has been confirmed. No changes can be made within four weeks of the course date.
13. Courses will take place except in extreme weather conditions, which is at the discretion of the Supplier.
14. Customer safety and responsibilities:-
    - Any person coming on a cycling course must be basically healthy. If you are unsure please take professional advice prior to booking.
    - With reference to personal safety the wearing of a cycling helmet is obligatory on the course.
    - The Customer, where staying in accommodation as part of the course, undertakes to take all reasonable care of the accommodation and to keep it clean and tidy and replace any breakages or damage caused. Under no account can a prescribed number of persons set out in the booking form be exceeded.
15. In the event of a complaint relating to the course, it must be brought immediately to the Supplier's notice. Complaints relating otherwise than to the course must be notified to the Supplier immediately but may be notified not later than fourteen days after the end of the course. Failure to notify complaints to the Supplier immediately may result in the complaint and any related claim for compensation being rejected or reduced on the basis that the Supplier has been denied an opportunity to investigate and if relevant rectify the complaint. Any complaint received after the relevant time limit as stipulated above will not be valid.
16. Whilst every effort is made to provide the course as advertised, no liability will fall upon the Supplier should restrictions be applied to the course in the event of flooding, drought, fire, accident, power cuts or other occurrences outside the Supplier's control. The Supplier may, upon application by the Customer, consider a refund of a part or the whole of the course charge paid by the Customer for the course concerned. Such refund is purely dependent upon the circumstances and extent of the restrictions concerned.
17. It is confirmed that the content of the website is made in good faith. It is however specifically brought to the Customer's attention that all representations made by the Supplier, its employees and agents are personal opinions only and the Supplier will not accept any liability therefore. The Customers must therefore only rely on the wording of the website when deciding upon the course shown.
18. If you bring your own bike, please ensure that it is in good repair. We accept no responsibility for loss or damage to your own bike or equipment during the course.